



Thiruvananthapuram Regional Co-operative Milk Producers' Union Limited
Marketing Cell, Punnappa, Alappuzha-688004
Phone-0477-2286925. 9497410081 E-Mail: alpymcellmangr@gmail.com

TENDER FORM

(NO.AMC/RT/56/2026-27 dated 02/10/2026)

Tender for 6.0 Tonnes Refrigerated Truck
for the Supply of Frozen Items to Alappuzha, Pathanamthitta Kollam, Trivandrum Regions

Estimated Value-Rs 20,00,000



Thiruvananthapuram Regional Co-operative Milk Producers' Union Limited
Marketing Cell, Punnapra, Alappuzha-688004

NO.AMC/RT/56/2026-27

30/09/2026

NOTICE INVITING TENDER (NIT)
E-TENDER NOTICE

The Thiruvananthapuram Regional Co-operative Milk Producers' Union Limited invites e-tenders from reputed experienced and interested parties for 6-tonnes refrigerated vehicle for the supply of frozen goods from Ernakulam dairy to other dairies at Alappuzha, Pathanamthitta Kollam, Trivandrum for Marketing Cell, TRCMPU Ltd. Interested eligible Bidders may obtain further information from the office of the Thiruvananthapuram Regional Co-operative Milk Producers' Union Limited, Marketing Cell. E-tenders are invited from experienced and interested parties for the operation of the 6-tonnes freezer vehicle during the period from 01.11.2026 – 31.10.2029 (Appx) with a provision to extend the term for another 6 months, as per the schedule and subject to the terms and conditions stipulated in the tender document.

Name of Work

1. The bid shall be submitted in two cover system consisting of technical bid and price bid. The price bid of those who qualify in the technical bid only will be opened.

2. Detailed terms and conditions as well as technical specifications are contained in the bidding document of the above work which is uploaded in the Kerala Government e-portal www.etenders.kerala.gov.in.

Details of the bids are indicated below

Tender Reference No.	: NO.AMC/RT/56/2026-27
a. Estimated Cost	: Rs.20 lakhs
b. Tender Download	: Can be downloaded from the Website www.etenders.kerala.gov.in ,
c. EMD	: ₹40,000 /-
d. Tendered distance	: 380Km/trip(Aprx)
e. Cost of Tender Form and Eighty Only) (Including GST)	: Rs.1180/- (Rupees One Thousand One Hundred
f. Documents Publish Date	: 02.10.2026
g. Documents Download Start Date	: 02.10.2026 at 10:00 AM
h. Pre-bid Meeting	: N A
i. Bid Submission Start Date	: 02.10.2026 at 10:00AM
j. Bid Submission Closing Date	: 15.10.2026 at 01:00 PM
k. Bid Opening (Technical)	: 16.10.2026 at 02:00 PM
l. Time of Completion	: 10 days against Purchase order
m. Bid Validity	: 12 Months from the date of opening of tender.

UNIT HEAD

Copy to: All Notice Boards
 AFO/AHRDO, AAO
 Mf/Oc

General Tender Terms & Conditions for e-Procurement

This tender is an e-Tender and is being published online for work / supplying of items as mentioned in the Invitation to bid. The tender is invited in two cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with the above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in,

A). Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in, website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through email: etendershelp@kerala.gov.in, or helpetender@gmail.com, for assistance in this regard.

B). Online Tender Process:

The tender process shall consist of the following stages:

- i. Downloading of Tender Document: Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- ii. Pre-bid Meeting: As mentioned in NIT
- iii. Publishing of Corrigendum: All corrigenda shall be published on www.etenders.kerala.gov.in, and shall not be available elsewhere.
- iv. Bid Submission: Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v. In case bidder encounters any technical issues pertaining to e-Procurement system while acting on the tender, computer screen shot of the error message with date & time stamp on the web-browser along with the query shall be e-mailed by the bidder to the help desk (helpetender@gmail.com/ etendershelp@kerala.gov.in), for resolution of the problem. At the same time, problem must be intimated to the concerned Tender Inviting Authority via email.
- vi. The time taken to ascertain, evaluate and suggest a solution for the problem reported by bidder may vary from case to case. Hence bidders are advised to submit the bid at least 2 working days before the due date and time of bid submission to avoid any last-minute issues that may come up.
- vii. Opening of Technical Bid and Bidder short-listing: The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- viii. Opening of Financial Bids: Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

C). Documents Comprising Bid:

- (i). The First Stage (Pre-Qualification or Technical Cover based on 1 cover or 2 cover tender system):
Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload:
 - i) Copies of Purchase Orders
 - ii) Letter from Customers to prove eligibility criteria
 - iii) Details of experience and past performance of the bidder on supply of similar item within the past three years and details of current contracts in hand and other commitments; (Contract reference, Name and detailed postal address of client, value of Supply Order, are to be furnished).
 - iv) Reports on financial standing of the Bidder such as Profit and Loss statements, Balance Sheets and Auditor's Report of the past three years etc.
 - v) Copy of latest Income tax clearance certificate and PAN card & GST Registration Certificate.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

- (ii). The Second Stage (Financial Cover or as per tender cover system):

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.

D). Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay a tender document fee and Earnest Money Deposit or Bid Security. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidders are required to avail Internet Banking Facility in any of below banks for making tender remittances in e Procurement System.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	32	Kotak Mahindra Bank
2	Axis Bank	33	Lakshmi Vilas Bank
3	Andhra Bank	34	Mehsana Urban Co-op Bank
4	Bandan Bank	35	NKGSB Co-operative Bank
5	Bank of Bahrain and Kuwait	36	Oriental Bank of Commerce
6	Bank of Baroda	37	Punjab and Maharashtra Cooperative Bank
7	Bank of India	38	Punjab National Bank
8	Bank of Maharashtra	39	Punjab and Sind Bank
9	Bassein Catholic Co-operative Bank	40	RBL Bank
10	BNP Paribas	41	Saraswat Cooperative Bank
11	Canara Bank	42	ShamraoVithal Cooperative Bank
12	Catholic Syrian Bank	43	South Indian Bank
13	Central Bank of India	44	Standard Chartered Bank
14	City Union Bank	45	State Bank of India
15	Corporation Bank	46	Syndicate Bank
16	Cosmos Bank	47	Tamilnad Mercantile Bank
17	DCB Bank	48	Tamilnadu Cooperative Bank
18	Dena Bank	49	The Kalyan Janata Sahakari Bank
19	Deutsche Bank	50	TJSB Bank (Erstwhile Thane Janata Sahakari Bank)
20	Dhanalaxmi Bank	51	UCO Bank
21	Federal Bank	52	Union Bank of India
22	HDFC Bank	53	United Bank of India
23	ICICI Bank	54	Vijaya Bank
24	IDBI Bank	55	YES Bank
25	Indian Bank		
26	Indian Overseas Bank		
27	IndusInd Bank		
28	Jammu & Kashmir Bank		
29	Janata Sahakari Bank		
30	Karnataka Bank		
31	Karur Vysya Bank		
B) Internet Banking Options (Corporate)			
1	Bank of Baroda	21	Laxmi Vilas Bank
2	Bank of India	22	Oriental Bank of Commerce
3	Bank of Maharashtra	23	Punjab & Maharashtra Coop Bank
4	BNP Paribas	24	Punjab & Sind Bank
5	Canara Bank	25	Punjab National Bank
6	Catholic Syrian Bank	26	RBL Bank
7	City Union Bank	27	ShamraoVithal Co-operative Bank
8	Corporation Bank	28	South Indian Bank
9	Cosmos Bank	29	State Bank of India
10	Deutsche Bank	30	Syndicate Bank
11	Development Credit Bank	31	UCO Bank
12	Dhanalaxmi Bank	32	Union Bank of India
13	Federal Bank	33	UPPCL

14	HDFC Bank	34	Vijaya Bank
15	ICICI Bank	35	Axis Bank
16	Indian Overseas Bank		
17	JantaSahakari Bank		
18	Jammu & Kashmir Bank		
19	Karur Vysya Bank		
20	Kotak Bank		

During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the Terms and Conditions page. On further submitting the same, the e-Procurement system will re-direct the bidder to MOPS Gateway, where two options namely SBI and Other Banks* will be shown. Here, Bidder may proceed as per below:

- a) SBI Account Holders shall click SBI option to with its Net Banking Facility., where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.
- b) Other Bank Account Holders may click Other Banks option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments. *Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs. 150/-

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

E). SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and Financial bid online on www.etenders.kerala.gov.in, along with online payment of tender document fees and EMD. For page by page instructions on bid submission process, please visit www.etenders.kerala.gov.in, and click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

TERMS & CONDITIONS

1. Bid Security (Earnest Money Deposit)

- a. The Bidder shall furnish, as part of its bid, bid security for the amount as specified in the invitation for bid through **ONLINE MOPS** as indicated in the E-tender notice.
- b. The bid security is required to protect the TRCMPU against the risk of Bidder's conduct, which would warrant the security's forfeiture.
- c. The bid securities of the unsuccessful bidders shall be refunded as promptly as possible, but not later than 30 days after the expiry of the period of bid validity as prescribed in these documents through **ONLINE NEFT TRANSACTION**.
- d. No interest shall be paid by TRCMPU on the bid security furnished by the bidder.
- e. The bid security may be forfeited if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or in the case of successful Bidder, if the Bidder fails:
 - I. To sign the contract
 - II. To furnish performance security

2. Eligibility Criteria

The Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualification to perform the Contract if its bid is accepted. For the purpose of this bidder shall meet the following qualification criteria as a minimum.

- a) The bidder should have registered office in Kerala.
- b) The bidder should have a minimum experience of 3 years as transportation partners for reputed companies. (PO copies & performance certificates from clients should be uploaded)
- c) The bidder should also upload this tender document after signing at the bottom of each page as a token of acceptance of the terms and conditions and specification.
- d) Proof of the above may be uploaded along with the tender, failure of which will lead to disqualification of the bidder.

3. Documents:

The documentary evidence of the Bidder's qualifications to perform the Contract if the bid is accepted shall be established to the TRCMPU's satisfaction. To this end, all bids submitted shall include the following information.

- a. Documents, Letter from Customers to prove eligibility criteria mentioned above.
- b. Signed & sealed (every page) tender document.
- c. Details of experience and past performance of the bidder on similar operations within the past three years and details of current contracts in hand and other commitments; (Contract reference, Name and detailed postal address of client, value of Supply Order, are to be furnished).
- d. Copy of Income Tax certificate, GST Number, PAN card, Service Tax, Work contract Registration & Bank account details.
- e. Address Proof in case of Individual - Aadhar Card/Election Identity Card/Driving License/ Indian Passport Address Proof in Case of Proprietorship/Partnership firm or any institution/ company registered under Companies act – Copy of registration certificate issued by any competitive authorities of Kerala/Central Government.

4. Price Basis:

- 1) The bidder shall quote their rate in the standard BOQ provided for indicating the details. The quoted rate shall be inclusive of all applicable costs. It should also include the labour/Salary of Person who is operating the Vehicle.

Validity:

The rate should remain valid for acceptance for a period of 3 months from the date of opening of bids. The Managing Director reserves the right to extend the validity for a further period of 3 Months in the same rate, terms & conditions.

5. Pre bid meeting:

A pre-bid meeting is arranged for clearing doubts, if any and for clarifying specification and other allied technical details of the equipment projected in the tender document. The date, time and place of pre-bid meeting is indicated in the Page No.2 of this NIT document.

6. Period of Contract:

- a. The period of contract will be for 3 years. The Unit Head, Marketing Cell, TRCMPU Ltd reserves the right to extend the contract for a further period not exceeding 6 months and the bidder has to continue the contract for such extended period if any, at the same rates, terms and conditions of the original contract. The date of start will be intimated to the party awarded the contract.
- b. The rate of supply will remain the same throughout the contract period.
- c. After completing the contract period, the contract may continue with the same terms and conditions for another 6 months, by mutual Agreement (if both parties agreed)

7. Payment:

100 % of the price on verification of actual kilometers shall be paid within 15 days from the Dairy on receipt of the Bill and acceptance by our concerned department. Statutory deductions (If any) are applicable on payment.

8. Warranty:

The Supplier shall have to warranty the quality of goods supplied strictly as per specification of contract/purchase order for a period indicated in this NIT document.

9. Agreement

The successful bidder should execute an agreement on a non-judicial stamp paper of Kerala state worth ₹ 200/- incorporating the terms and conditions of the contract within 15 days from date of placement of order for the satisfactory fulfilment of the contract.

10. Security Deposit

- a. The successful bidder shall remit Rs 1,00,000/- as Security Deposit to this office or should submit Bank guarantee for the amount (Valid for 12 months from the date of starting of contract) within 15 days from the date of placement of order. The Security deposit is required to protect the purchaser against risk of Bidder's conduct and performance, which would warrant the forfeiture if required.
- b. The security deposit will be released only after satisfactory completion of contract period and necessary recommendation from our units.
- c. The security deposit will be forfeited in favor of TRCMPU Ltd., in case of any violation of the terms and conditions or abandoning of the contract by the contractor without due notice.

- d. If the performance of the contractor is not satisfactory or if the contractor tends to withdraw from the contract before maturity period, the TRCMPU Ltd shall have the right to terminate the contract and make an alternative arrangement and the additional loss there by incurred by the Dairy for the completion of the contract period shall be recovered from the contractor. In such cases the Security deposit remitted by the contractor will be forfeited in favour of TRCMPU Ltd.
- e. The bidder shall meet all the eligibility criteria specified above. In case, If it is found out that the bid Information/documents uploaded to this effect are false/incorrect/forged, after awarding contract, the tender inviting authority has the right to summarily reject their bid and the security deposit remitted by the party will be forfeited and will not be refunded.
- f. The successful Bidder shall obtain membership with TRCMPU by paying a nominal membership fee of Rs. 90.00.

11. Arbitration & Jurisdiction:

- a. In case of disputes arising out of this tender, an arbitrator as mutually acceptable to the supplier and union will be appointed by the Managing Director, TRCMPU Ltd. The arbitrator's decision shall be final, conclusive and binding on both the parties.
- b. In case if either supplier to the tender is aggrieved by the award of the arbitrator so appointed as per clause above or otherwise, they can appeal to Court. The court situated in Ernakulam alone shall have jurisdiction to entertain such disputes.

13. Deviation Statement:

- 2) Non-compliance with even a minor technical requirement, terms and conditions should be specifically stated by the bidders in the technical deviation statement to be uploaded along with the bid.

- 14. The Managing Director, TRCMPU Ltd reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part, as the case may be, without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection. The Thiruvananthapuram Regional Cooperative Milk Producers Union Ltd. will not be responsible for any kind of online delay.

UNIT HEAD

**Thiruvananthapuram Regional Co-Operative Milk Producer's Union Ltd.****Marketing cell Punnappa P.O., Alappuzha-688004****Phone-0477-2286925. 9497410081 E-Mail: alpymcellmangr@gmail.com**

NO.AMC/RT/56/2026-27

30/09/2026

Tender Specifications

1. Minimum vehicle capacity must be not less than 6 tonnes (260 trays) and registered after 01.01.2018.
2. Supply will be purely as per the requirement of Marketing Cell , Alappuzha and minimum fixed distance of 380km/trip is ensured. The responsibility of the contractor is to collect frozen products from Ernakulam dairy and delivery to union dairies at Alappuzha, Kollam, Thiruvananthapuram and Pathanamthitta
3. Vehicle will be ready to be operated in week days (normally 2 days) and minimum -16 degree C temperature to be maintained throughout the supply (-20 degree C at despatch dock).
4. Empty trays should be returned to plant upon supply ends. Any loss will be recovered from contractor's bill
5. If frozen item's supply is not there, other non-frozen items must be supplied without operating freezer unit and running km rate be the quoted rate in the BOQ.
6. Base rate will be the diesel rate of tender opening date and actual rate variations will be compensated as per TRCMPU norms.
7. Driver's statutory liabilities would be bound by the contractor. A mini door should be installed in the vehicle to maintain temperature.
8. Contractor should ensure the quantity/weight of products at the time of loading and he should get an acknowledgment from parties after unloading. Any product damage due to irresponsibility of vehicle crew after vehicle left dairy dock will be bound by the contractor.
9. In case, product price (D/D, Cash or Cheque) is given by any party to vehicle crew, he should entrust it to PD marketing section immediately failure which may be recovered from the contractor's bill with fine.
10. Participant's previous experience, supply industry reputation etc will be considered.
11. Rs 1,00,000/- worth BG/FD Receipt should be furnished as security before starting operation if the quoted rates are approved and refundable cash deposit of Rs 5,000 shall be remitted to the dairy on issuance of the work order.
12. Bills along with running km & approved rate details should be submitted fortnightly. Toll charges will also be reimbursed on submission of receipts.
13. Vehicle registration, FSSAI, crew's medical fitness certificate and other statutory documents etc should be furnished before starting route operation.
14. Contractor must obey govt directions and keep a working mobile phone in the vehicle. Crews should behave politely with clients and keep stock register of the trays on which the frozen goods are transported.
15. The contractor shall be ready to maintain GPS tracker in the vehicle, as directed by the dairy/unit.

16. If the participant won the tender, he should bring the vehicle in front of the dairy official within 15 days and efficiency of the freezer unit should be proved. If its satisfactory he should start route operation immediately. If he fails, he may loss the tender and next lowest quoted person will be considered.
17. Running km details should be accounted in the log book which is given from dairy and verified by the security daily.
18. Previous month's statutory details (paid) of crew's and vehicle running details should be submitted before 5th of every month. Then only transportation charge will be issued.
19. If the contractor does not have ESI/PF registration, dairy will make statutory deductions from his service charge/bill and remaining amount will be disbursed.
20. Contractor should provide minimum wage and statutory benefits (payment of wage act/Kerala industrial establishment-National & Festival Holidays Act) to his employees and keep the documents.
21. All tender related decisions except final rate will be made by The Unit Head, Marketing Cell, Alappuzha. He will have the privilege for tender rejection and negotiation. Final approval of rates will be granted by Managing Director of TRCMPU Ltd.
22. Contractor should take an insurance for the products carrying in the vehicle (approximate value of occupying goods)
23. Security Deposit amount will be Rs 10,000/- and Cash Security will be Rs 5,000/- (refundable without interest when the tenure is completed). Both should be paid when the work order is issued.
23. If the tenderer won the tender, he shall execute an agreement on a stamp paper worth not less than Rs 200, within 15 days from the receipt of the work order.
24. The contractor shall submit the copy of RC Certificate, Tax Permit, Fitness Certificate, Pollution Certificate, FSSAI Certificate and Insurance Certificate during agreement signing,
25. Diesel variation occurs periodically will be compensated/adjusted as a proportion of 9 km per Ltr
26. If the contractor fails to produce vehicle on time, dairy will make alternate arrangements, subsequently additional expense and fine will be recovered from the contractor.
27. MILMA advertisement shall be fixed on vehicle wall after paying necessary fees/taxes from motor vehicle department by the contractor. On submission of these documents/receipts, dairy will reimburse the expense.
28. If the tenderer won the tender, he shall pay Rs 90 as NMF (if not paid already)
29. The Unit Head is privileged to extend the agreement for another 6 months with the same norms if the service is found satisfactory.

Digitally signed by
DINESH R
Date: 01-10-2026
17:31:19

UNIT HEAD